



ZUMIX

AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description A Pathways Coordinator will help us build upon the program's current foundation. The Fellow will work as a team with the Pathways Manager to meet the ever-changing needs of the teens in our programs. They will provide college and career counseling to youth both one-on-one and in groups, support the ZUMIX Teen Council, and co-design and implement work-readiness training for our youth employees. They will build relationships with local schools and other academic institutions to create a network of support that ensures academic success for our young people.

Overview

Our Mission: ZUMIX empowers young people to build successful futures for themselves - transforming lives and community through music, technology, and creative employment.

Since 1991, ZUMIX has offered award winning music & creative media programs for youth in the Greater Boston area ages 7-18. We serve 1,000 young people annually through out-of-school programming, as well as in-school arts expansion initiatives. ZUMIX's is dedicated to empowering young people through music, and to fostering personal and professional development, artistic growth, and civic engagement, as well as the 21st century skills needed to achieve success in college and career. For more information on our work, please visit www.zumix.org.

As ZUMIX celebrates our 31st anniversary, we look back with pride on three decades of great work and look forward with optimism at all that lies ahead. We are investing in our Pathways department; we are increasing our commitment to serving our community, which was hard-hit during the pandemic; we are embarking on a new music partnership with the Boston Public Schools and neighboring districts; and we are evolving with the changing needs of our constituents.

ZUMIX staff members are creative and passionate individuals who hold each other accountable to our mission, vision, core values, and to high standards of excellence.

Essential Responsibilities

- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets

- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment
- Provide training focused on the high school and college application process including application advising, essay support, and financial aid advice
- Recruit guest speakers to educate young people about job opportunities
- Meet with youth in groups and individually to discuss their post-ZUMIX education and career plans
- Implement skill-based training to make youth marketable in the workforce including resume workshops, interviewing, and networking
- Develop relationships with local schools to provide a strong network of support for our participants
- Co-advise the ZUMIX Teen Council and Leaders in Training who meet once a week each
- Complete required MPF data and evaluation requirements
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 10.5 month commitment

Qualifications

- Strong critical thinking and problem solving skills
- Ability to prioritize tasks and maintain progress on short and long-term goals
- Experience working with urban youth
- Excellent organizational and communication skills
- The ability to work independently and as part of a team
- An interest in and commitment to national and community service
- Ability to handle multiple tasks simultaneously
- Proficiency in Spanish and/or Portuguese strongly preferred
- Availability to work evenings and occasional weekends
- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Deep belief in the power and potential of young people to create social change
- Experience working with youth
- Passionate about social justice and working with diverse communities
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check.
*Eligibility to participate in MPF is contingent on the results of this screening

Fellow Schedule: Monday-Friday, 12:00pm-8:00pm

Site Location: 60 Sumner St, Boston 02128

Supervisor Name: Wilce Mascary

Supervisor Email: Wilce.mascary@zumix.org

Benefits

For an 10.5 month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$20,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,495 educational award ♦ Travel reimbursement 15+ miles for Fellow monthly meetings ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [here](#) to complete a general application **and upload your letter of interest, resume and contact info for three references ASAP and before July 15, 2022.**



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Northeastern University ♦ 360 Huntington Avenue, 208 YMC ♦ Boston, MA 02115
www.masspromisefellows.org



More Info

- Interviews will take place during April-June 2022 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 28th, 2022 to guarantee an on time program start. **All position offers will be provisional until 2022-2023 federal funding has been confirmed.**
- Program start date is August 15th, 2022
- More information about ZUMIX] and the youth program can be found at <https://www.zumix.org/>
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.



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