



## ZUMIX

### AmeriCorps Massachusetts Promise Fellow

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AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on and college and career exploration and academic enrichment.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

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#### SERVICE DESCRIPTION

EAST BOSTON-ZUMIX located in East Boston, MA, is a non-profit cultural organization dedicated to building community through the arts. Our mission is empowered youth who use music to make strong positive change in their lives, their communities, and the world. As the first and largest youth arts organization in East Boston, a geographically isolated working-class community, ZUMIX provides top-quality music and cultural programming as an alternative way for young people to deal with frustration, anger, and fear. ZUMIX also sees itself as a method of building cultural understanding and acceptance in a community which has had the largest demographic shift of any Boston neighborhood over the past twenty years. The Pathways Program was added to ZUMIX offerings four years ago, as part of an effort to serve our youth more holistically. A Pathways Coordinator will help us build upon the program's current foundation. The Fellow will work as a team with the Pathways Manager to meet the ever-changing needs of the teens in our programs. They will provide college and career counseling to youth both one-on-one and in groups, support the ZUMIX Teen Council, and co-design and implement work-readiness trainings for our youth employees. They will build relationships with local schools and other academic institutions to create a network of support that ensures academic success for our young people. This Fellow will work with ZUMIX staff and youth to update our curriculum so that ZUMIX can be most effective in supporting our youth and recent alumni in terms of pursuing higher education and careers.

#### ESSENTIAL RESPONSIBILITIES

- Provide training focused on the high school and college application process including application advising, essay support, and financial aid advice
- Recruit guest speakers to educate young people about job opportunities
- Meet with youth in groups and individually to discuss their post-ZUMIX education and career plans
- Implement skill based training to make youth marketable in the workforce including resume workshops, interviewing, and networking
- Develop relationships with local schools to provide a strong network of support for our participants
- Co-advise the ZUMIX Teen Council, which meets once a week
- Complete required MPF data and evaluation requirements
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment

#### Qualifications

- Strong critical thinking and problem solving skills
- Ability to prioritize tasks and maintain progress on short and long-term goals

- Experience working with urban youth
- Excellent organizational and communication skills
- The ability to work independently and as part of a team
- An interest in and commitment to national and community service
- Ability to handle multiple tasks simultaneously
- Ability to see the big picture without losing sight of the details
- Strong critical thinking and problem solving skills
- Proficiency in Spanish and/or Portuguese strongly preferred
- Availability to work evenings and occasional weekends
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. \*Eligibility to participate in MPF is contingent on the results of this screening

### **Fellow Schedule**

The Fellow will work 40 hours a week, Monday – Friday, from 12 – 8pm.

**Supervisor Name:** Sarah Saydun

**Supervisor Email:** [sarah.saydun@zumix.org](mailto:sarah.saydun@zumix.org)

### **Benefits**

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$5,920 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

### **Contact Information**

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit [masspromisefellowapplication2019](http://masspromisefellowapplication2019) to complete a general application **and upload your letter of interest, resume and contact info for two references ASAP and before May 1<sup>st</sup>, 2019.**

### **More Info**

- Interviews will take place during May, 2019 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before June 1<sup>st</sup>, 2019. **All position offers will be provisional until 2019-2020 federal funding has been confirmed.**
- Program start date is August 5<sup>th</sup>, 2019
- More information about ZUMIX and the youth program can be found at <http://www.zumix.org/>
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information

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The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.